



SERVANT APPLICATION

Applicant Name: _____

Application Date: _____



**NORTHWEST
COMMUNITY CHURCH**

16615 N 43rd Avenue | Phoenix | AZ 85053 | www.nccphx.org | 602.978.2740



SERVANT APPLICATION

It is our desire at Northwest Community Church to maintain high standards of integrity in our ministry. This application is to be completed by all those desiring a ministry position involving the supervision of minors. It is used to help the church provide a safe and secure environment for those children who participate in our programs and use our facilities.

APPLICANT INFORMATION

Full Legal Name: _____ Preferred Name: _____

Email: _____ Contact Phone: _____

YES, I have reviewed and updated all my personal information on NCC Connect (e.g. birthday, phone, email, address, etc.).

YES, I have uploaded a photo of myself to my profile on NCC Connect (we ask that the photo be of just you and recognizable).

Do you have a personal relationship with Jesus Christ? Yes No I'm not sure

Briefly describe how you came to know Christ as your savior:

Have you followed the Lord in water baptism? _____ If not, are you willing to be baptized? _____

Are you currently a member of NCC? _____ If not, are you willing to go through the membership class? _____

PERSONAL REFERENCES

References **MUST BE AT LEAST 18 YEARS OLD** and **NOT** related to you.

If you are less than 18 years of age, use a parent and one additional adult reference (preferably a Student Ministries' leader).

(1) Name: _____ Relationship: _____
Email: _____ Phone: _____

(2) Name: _____ Relationship: _____
Email: _____ Phone: _____



CHURCH INVOLVEMENT

How long have you attended NCC? _____

How often do you attend worship service? Every week 1-2 times a month Once a month Once every 1-2 months

List other areas of church involvement: _____

SECURITY QUESTIONS

The questions listed below are a part of our interview process in order to help provide a safe and secure environment for our children. The Northwest Community Church leadership holds all information strictly confidential. Answering yes to any of the questions may not necessarily preclude your involvement in ministry. Thank you for your understanding.

- Are there any circumstances involving your lifestyle, health, or background that pose any threat to minors? Yes No
- Have you ever been diagnosed or treated for depression or a mental disorder? Yes No
- Have you ever used or been accused or convicted of the use or sale of illegal drugs? Yes No
- Have you ever been hospitalized, treated for, or struggled with alcohol or substance abuse? Yes No
- Have you ever been accused, arrested, or convicted of any sexual or abuse related crimes? Yes No
- Have you ever witnessed or experienced any type of abuse (verbal, physical, or sexual)? Yes No
- Do you or have you ever struggled with pornography? Yes No

If you answered "yes" to any of the questions above, please explain briefly:

LEADER COVENANT

Having committed to the ministry of teaching/leading within the NCC ministry and the habits essential for spiritual maturity,

I commit to... *(please check each box indicating you have read and agree)*

- Prepare for ministry by **growing and maturing** in my personal relationship with Christ.
- Support the leadership by **praying** for the NCC staff, leaders, and the children in my area.
- Continue in my personal growth and education by **participating** in leader training and/or leadership meetings when offered.
- Participate **regularly** in worship services.
- Making choices and living a lifestyle that are both godly and "**above reproach**," knowing that my life is a model for children.
- Being **consistent and on-time** because I am making a significant commitment and my presence is important.
- Carrying out any teaching responsibilities in accordance with the **NCC Statement of Faith that I have read and agree with.**
- I have also read and agree to practice the **NCC Kids Safety Guidelines.**

As a leader, I agree to abide by the policies of NCC and refrain from engaging in any conduct that is contrary to the teachings of the Bible.

The information contained in this application is correct to the best of my knowledge. I release NCC to use this information as desired for determining my qualification at this time for ministry work at NCC. I grant permission for the leadership at NCC to contact my references, present or past employers, churches, organizations, or appropriate government agencies as deemed necessary in order to verify my suitability as an NCC leader. I release all such persons or entities from liability that may result or arise from NCC's collections of all such information or evaluations or its consideration of my application. I understand that the personal information in this application will be held confidential by the NCC leadership.

Applicant's Signature: _____ Date: _____





BACKGROUND CHECK

Your **Full** Name: _____
First Middle Last

Other Names Used (Maiden, AKA Names, etc.): _____

Social Security Number: _____ Date of Birth: ____/____/____

Driver's License Number: _____ Driver's License State: _____

Current Address: _____ City: _____ State: _____ Zip: _____

ACKNOWLEDGMENT AND AUTHORIZATION

The information contained in this application is correct to the best of my knowledge. I hereby authorize Northwest Community Church and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment and/or volunteer purposes. I understand that the scope of the consumer report/investigative consumer report may include, but is not limited to the following areas: verification of social security number; credit reports, current and previous residences; employment history, education background, character references; drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; driving records, birth records, and any other public records.

Specifically I allow Northwest Community Church to request verification of social security number and address history, a national criminal search, and a national sex offender search. There will also be one additional county in one state search for applicants who have lived in Arizona less than 10 years.

I further authorize any individual, company, firm, corporation, or public agency (including the Social Security Administration and law enforcement agencies) to divulge any and all information, verbal or written, pertaining to me, to Northwest Community Church or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, to include information or data received from other sources.

Northwest Community Church and its designated agents and representatives shall maintain all information received from this authorization in a confidential manner in order to protect the applicants personal information, including, but not limited to, addresses, social security numbers, and dates of birth.

Signature

Date

OFFICE USE ONLY	
Date Submitted: _____	INITIALS
<input type="checkbox"/> KM: _____	
<input type="checkbox"/> SM: _____	
<input type="checkbox"/> OTHER: _____	



STATEMENT OF FAITH

SCRIPTURES

We believe the Holy Scriptures are verbally inspired in every word and absolutely inerrant in the original documents and are God's complete written revelation to man. We affirm that they are thus, both authoritative and sufficient in all matter of faith and practice. As the primary resource of one's spiritual growth it is the responsibility of followers of Jesus Christ to apply the truth of the Holy Scriptures to their lives.

GOD

We believe that there is but one living and true God, an infinite, all-knowing Spirit, perfect in all His attributes, one in essence, eternally existing in three Persons – the Father, Son, and Holy Spirit. He is the loving, sovereign, creator and sustainer of all things, deserving of our worship and obedience.

JESUS CHRIST

We believe in the deity of the Lord Jesus Christ, who is both fully God and fully man. We believe in His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, and His ascension to the right hand of the Father, and His imminent personal return to Earth in power and glory.

THE HOLY SPIRIT

We believe that the Holy Spirit is the third person of the triune God. As the supernatural and sovereign agent in regeneration, the Holy Spirit indwells all believers and baptizes them into the Body of Christ at the moment of their salvation. The Holy Spirit also sanctifies, instructs, illumines, empowers for service and seals each believer unto the day of redemption.

SALVATION

We believe that the salvation of man, who is totally depraved and hopelessly lost, is a free gift for all who repent of their sin and put their trust in Jesus Christ and His finished work on the cross for the forgiveness of sins. This salvation is wholly of God, by grace, on the basis of the redeeming work of Jesus Christ and the merit of His shed blood, not on the basis of human merit or works. All the redeemed are kept by God's power and are thus secure in Christ forever.

SANCTIFICATION

We believe that sanctification is the process of becoming more like Christ that begins at salvation and is completed when the believer reaches Heaven. At salvation the believer is justified and is declared holy by God. Through the empowering of the Holy Spirit and obedience to the Word of God, the believer is enabled to live a life of increasing holiness and growing victory over sin.

THE CHURCH

We believe that the Church consists of all who have been regenerated by the Spirit, called out from the world, separated from sin and called to pursue holiness. The Church is expressed as local bodies of believers, operating under the direction of Jesus as Lord and Head of His body. The church gathers in community for corporate worship and to equip the body of believers to build up one another and in turn, serve as salt and light to the world.

THE FUTURE

We believe that Jesus Christ will physically return to Earth and that this return is imminent. This promise of His return should unite, comfort, and motivate all believers to holy living. Christ will bring His Kingdom to completion with His return by judging the world in righteousness and fulfilling His promise to His people. His future work on Earth will conclude with the destruction of all evil and the creation of a new Heaven and Earth. After death, man will exist eternally in a real physical place; either united with God in Heaven or separated from God in Hell.

[PLEASE TEAR OFF AND KEEP THIS COPY]





SAFETY GUIDELINES

1. An adult or teen working with children should NEVER be alone with a child.
2. Lanyards must be worn at all times by NCC Kids leaders to identify them as authorized leaders in the rooms. If a lanyard is forgotten, a temporary one must be obtained from the area coordinator/director.
3. The following applies to parents who wish to enter a classroom to help acclimate their child:
 - Only one parent per family at a time.
 - There must be an adult leader in the room at all times.
 - The parent may stay for a maximum of 10 minutes.
 - If the parent wishes to stay longer, he/she must return to the "Check-In Area" to get a guest badge and an adult leader must be in the room with the parent at all times.
4. All other classroom guests must fill out a "Classroom Guest" form with coordinator approval and receive a guest badge at the "Check-In Area." There must be an adult leader in the room with a guest at all times.

RESTROOM SAFETY REMINDERS

In order to ensure the safety of the children and protect our leaders and church community from false accusations, the following guidelines have been set:

NURSERY (BIRTH – 2 YEAR OLDS)

- a. Diapers are to be changed by females only.
- b. Diapers are to be changed in a public area in view of other leaders.

PRESCHOOL (3 YEAR OLDS – PRE-K)

- a. Only females are to take children to the bathroom.
- b. Leave the bathroom door ajar and stand outside the door in view of other leaders.
- c. Minimal or no adult assistance.
- d. Only one child in the bathroom at a time.

ELEMENTARY (GRADES K–6) CHILDREN USING COOK CENTER RESTROOMS

- a. All children must be accompanied to the restrooms by an adult leader (18 years or older).
- b. Adult male leaders may escort 2 or more boys to the restroom. Check first to see if anyone is in the restroom. Only after the restroom is completely vacated should the children enter. Remain outside the restroom with the door propped open. No adult assistance is needed.
- c. Adult female leaders may escort 2 or more girls to the restroom. Check first to see if anyone is in the restroom. Only after the restroom is completely vacated should the children enter. Remain outside the restroom with the door propped open. No adult assistance is needed.
- d. An adult leader should NEVER enter the restroom alone with the children, except for an emergency.
- e. Only one child per restroom stall.

**Situations may arise when these standards cannot be met. In such cases the adult in charge will use his/her best judgment in assigning appropriate supervision. When in question regarding the above guidelines, contact the coordinator or director of the area for clarification.*

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